

OKLAHOMA RECYCLING ASSOCIATION MINUTES

Board of Directors Meeting

August 11, 2017

Keep Oklahoma Beautiful, 720 W. Wilshire Blvd. Oklahoma City, OK 73116

President Horst called the Board of Directors meeting to order at 1:09 p.m. at the Keep Oklahoma Beautiful Office in Oklahoma City, Oklahoma. Those in attendance and constituting a quorum were:

Present: Tracy Horst, Chris Feeney, Sara Ivey, Robert Pickens, Ilda Hershey, Trudi Logan, Jeanette Nance, Garmon Smith, Maureen Turner

Absent: Traci Phillips, Annie Napier, Michael Patton, Kara Berst, Larry Wright

Others Present: Ellen Bussert, Trent Brewer

MOTION by Hershey:

Move to approve the minutes from the last three meetings (March, 31, 2017, May 19, 2017 and July 7, 2017).

Nance seconded. Motion passed without dissent.

Treasurer's Report:

Treasurer Pickens provided the Quarterly Profit & Loss Summary, Membership Breakdown by Level Report, and the Statement of Financial Position as of August 1, 2017.

MOTION by Feeney:

Move to accept the treasurer's report.

Seconded by Hershey. Motion passed without dissent.

COMMITTEE REPORTS

Finance Committee:

Pickens presented information to the board about the support that Keep Oklahoma Beautiful has given to OKRA over the last several years, including conference support and membership. Pickens suggested that in light of that support received, that OKRA should support KOB's efforts; he suggested a \$500 donation. Hershey suggested rather than a monetary donation, OKRA could provide in-kind donations through supporting KOB events and sharing KOB information on OKRA social media, etc. After discussion, Pickens revised his proposal and suggested that OKRA purchase a table at the KOB Environmental Excellence Awards that can be used by OKRA to support KOB and make others aware of their efforts.

MOTION by Hershey:

Move to purchase a Table of Eight for the Environmental Excellence Awards at a cost of \$550.00.

Seconded by Ivey. Motion passed without dissent.

Pickens presented the board with solicitation from the Arkansas Recycling Coalition (ARC) seeking OKRA's membership in their organization for a cost of \$125.00 a year. Horst suggested we contact ARC to find out if we could do a reciprocal membership for \$75.00 since that is what it costs for ARC to become an OKRA member. Horst also wants to know if the benefits that OKRA gets for becoming a member extend to all OKRA members. Pickens agreed to contact ARC to find out if they

would be willing to do a reciprocal membership and what benefits, if any, extend to OKRA members. **ACTION ITEM:** Pickens.

Nomination Committee:

The board is actively looking for Directors that can make a firm commitment to regularly attend Board Meetings. Annie Napier has only attended one meeting and might be a better fit on the Advisory Council. Larry Wright may also be a better fit on the Advisory Council. Horst will talk to both Napier and Wright about continuing as Directors or moving to the Advisory Council. **ACTION ITEM:** Horst.

The Nominations chair has been vacant for some time. Brewer and Nance volunteered to serve on the committee, Ivey agreed to chair the committee.

MOTION by Turner:

Move to select Ivey as the Nominations Committee Chair.

Hershey seconded. Motion passed without dissent.

Bylaws Committee:

The Bylaws committee consists of Pickens, Turner, Nance and Brewer. Pickens suggested that the Bylaws committee be added as a standing agenda item. The Bylaws committee has decided to review the Bylaws in sections rather than as a whole document. As sections are reviewed by the Bylaws committee, proposed changes will be presented to the board at the following Board Meeting.

WORKGROUPS

Board members were reminded that everyone needs to serve on at least one committee or workgroup. Committees and workgroups were reviewed.

Workgroup reports were not presented to the board for this meeting.

Old business:

OKRA 2017 Goals

Horst will set a date to discuss 2018 goals. **ACTION ITEM:** Horst.

Reciprocal Sponsorships/Memberships

Pickens proposed that OKRA not have any automatic renewal or reciprocal relationships relating to funding or memberships.

MOTION by Pickens:

Move that all financial activities must be presented to the board for each occurrence.

Nance seconded. Motion passed without dissent.

Exhibiting at Oklahoma Municipal League (OML) Conference (Sept. 12-14, 2017).

The cost to be an exhibitor at the OML Conference for associations is \$250.00. Rather than pay for our own booth, KOB has offered to let OKRA share their booth space and have OKRA Membership Brochures, OKRA Seeds, and a Conference Flyer to pass out to attendees. If any OKRA members would like to work a shift at the conference, let Bussert know. **ACTION ITEM:** Bussert – seeds.

MET's America Recycles Day Banquet Sponsorship.

Pickens reported that OKRA has been asked by the MET to be a sponsor of this year's America Recycles Day Banquet. A "Partner Sponsorship" is \$250.00 and a "Bronze Sponsorship" is \$500.00.

MOTION by Nance:

Move to sponsor the MET's America Recycles Day Event at the Bronze level.

Turner seconded. Motion passed without dissent.

New business:

Meetings for 2018

The Board would like to make OKRA meetings a recurring event that happened on a regular interval so that Board Members could put them on the calendar well in advance. After discussion, the second Friday was chosen as the best day and week. Bussert will send a poll asking Board Members to choose 10am-noon or 1pm-3pm on the second Friday of every (or every other???) month going forward. **ACTION ITEM:** Bussert.

Meeting adjourned at 2:07 p.m.

Minutes submitted by Secretary, Sara Ivey.

Next Meeting: November 3, 2017