

# STATE OF OKLAHOMA



Office of Management and Enterprise Services  
Division of Capital Assets Management

## ANNUAL REPORT

### Oklahoma State Recycling and Recycled Materials Procurement Act

*[74 O.S. §85.50 et seq.]*

Fiscal Year 2014  
July 1, 2013 – June 30, 2014

#### Program Administration:

State Surplus  
3100 N. Creston Drive  
Oklahoma City, OK 73111  
405-425-2700



## Introduction

The Oklahoma State Recycling and Recycled Materials Procurement Act (74 O.S. §85.50 et seq.) established a statewide recycling effort among public entities. This program includes both the recycling of waste materials and the purchase of products made from recycled content as methods to conserve resources, reduce the amount of materials placed in landfills and save money.

Each year, the Office of Management and Enterprise Services (OMES) is required to compile and report on statewide public-entity recycling efforts. This program is administered by State Surplus, a department of the Division of Capital Assets Management (DCAM) of OMES.

All public entities, including state agencies, political subdivisions and school districts are subject to the Recycling Act. Each entity appoints a Recyclable Materials Coordinator as a point of contact to collaborate efforts with OMES. Entities must also file an annual report that compiles the results of their recycling programs for the fiscal year with DCAM.

Generally, the program includes:

- Collecting waste paper and other materials for recycling;
- Purchasing materials and products manufactured from recycled materials;
- Reporting amounts of materials recycled; and
- Reporting monies collected or saved through recycling efforts.

In addition to coordinating the statewide effort, State Surplus also operates a comprehensive State Recycling Program serving the various state agencies that occupy space in the State Capitol complex and Tulsa state buildings. Program materials and guide specifications are made available to public entities outside the Oklahoma City and Tulsa facilities to assist with the establishment of similar programs.

This report is distributed electronically to the Governor, Speaker of the House and President Pro Tempore of the Senate, and is posted on the OMES/DCAM website for retrieval by any interested party. No paper copies are printed or retained.

For questions concerning this report, please contact:

Roger Stone, Administrator  
State and Federal Surplus  
405-425-2700

or

Dan Ross, Administrator  
OMES/Division of Capital Assets Management  
405-521-2124

## Overview: DCAM/State Recycling Program Oklahoma State Recycling and Recycled Materials Procurement Act

DCAM has outsourced recycling collection through a competitively bid contract that covers the two state office buildings operated in Tulsa. The Oklahoma City area State office buildings and Agencies are served by the DCAM State Recycling Program. Waste paper, cardboard, aluminum and plastics are collected at regularly scheduled intervals from containers placed at convenient locations in all buildings. The State Recycling Program staff collects materials from these containers and transports them to the State Recycling Program location (3100 N. Creston) for processing.

Flexibility is built into the collection service schedule to allow for special collections, such as during a cleanout project of old archived records. The Recycling Program also places collection bins for secure document destruction in the buildings operated by OMES and other Agency locations in the Oklahoma City area as requested and needed. This program is partially supported by revenue from the sale of shredded paper fiber, baled paper, baled cardboard and is provided at no charge to the customer. State Surplus revenues also help support the Recycling Program operation.

One immediate benefit realized when paper and cardboard are recycled is the removal of state office products from the general waste stream. This reduces the amount of waste entering landfills, thereby saving landfill space. Additionally, paper and cardboard recycling reduces the number of waste pick-ups required and provides savings on Dumpsters that would have been used.

DCAM provides information and direct promotion of recycling efforts at:  
[http://www.ok.gov/DCS/Office\\_of\\_Facilities\\_Management/Sustainability\\_Program/](http://www.ok.gov/DCS/Office_of_Facilities_Management/Sustainability_Program/)

### OMES/DCAM Program Results (FY 2014)

Materials Recycled	Pounds	\$\$ Income
Total Baled Paper (includes cardboard)	850,398	
Total Paper Secure Shred Destruction*	1,158,820	
Aluminum & Plastic	3,842	
<b>Totals</b>	<b>2,013,060</b>	<b>\$57,352.79</b>

\*DCAM's secure document destruction services saved state agency customers an estimated \$162,234.80. (This estimate is based on the cost of hiring an outside shredding company to provide destruction services at a minimum of \$0.14 per pound.)

### Oklahoma State Public Entities Results (FY 2014)

The following is a summary for reporting entities statewide. All funds collected were retained by the individual entities.

<b>Materials Recycled</b>	<b>Pounds</b>	<b>\$\$ Income</b>
White Paper	430,617.90	1,414.19
Cardboard	94,488.82	2,006.10
Newspaper	65	0.00
Books (each)	1,160	0.00
Plastics	3,320	115.05
Aluminum	2,914	1,207.64
Other Metals	585,231	32,079.43
Batteries (each)	1,042.75	0.00
Printer Cartridges (each)	969	(trade-ins)
Wood Pallets (each)	50	0.00
Other Recycled Materials	21,663	1,252,980.22
<b>Totals</b>	<b>1,141,521.47</b>	<b>\$1,289,802.63</b>

<b>Recycled Materials Purchased</b>	<b>\$\$ Value</b>
All Paper Products	\$306,955.04
Laser Printer Cartridges	\$15,966.81
Other Recycled Products Purchased	\$826.56

### Reporting Public Entities (FY2014)

689 report requests were sent out. 67 public entities participated in a recycling program and reported data for FY2014. There were 33 public entities that reported not having a traceable recycling program; however, some entities benefited from programs operated by their private landlords or other community operators.

The public entities that reported data are:

#### State Agencies, Boards & Commissions

- Alcohol Beverage Law Enforcement – DCAM Pick Up
- Attorney General – DCAM Pick Up
- Auditor and Inspector – DCAM Pick Up
- Capitol –DCAM Pick Up
- Child Recovery Center – DCAM Pick Up
- Denver Davison Building – DCAM Pick Up
- Governor’s Mansion – DCAM Pick Up
- LP Gas Administration – DCAM Pick Up
- Marginal Wells Commission – DCAM Pick Up

Office of Management Enterprise Services – ISD - DCAM Pick Up  
 Office of Juvenile Affairs – DCAM Pick Up  
 Office of State Treasurer – DCAM Pick Up  
 Oklahoma Aeronautics Commission – DCAM Pick Up  
 Oklahoma Board of Public Accountancy – DCAM Pick Up  
 Oklahoma County Health Department – DCAM Pick Up  
 Oklahoma County Jail – DCAM Pick Up  
 Oklahoma County Mental Health – DCAM Pick Up  
 Oklahoma Department of Agriculture Food Forestry – DCAM Pick Up  
 Oklahoma Department of Emergency Management – DCAM Pick Up  
 Oklahoma Department of Health – DCAM Pick Up  
 Oklahoma Department of Human Services Facilities Management UNIT – DCAM Pick Up and deliver to Meadows  
 Oklahoma Department of Libraries – DCAM Pick Up  
 Oklahoma Department of Rehabilitation Services – DCAM Pick Up  
 Oklahoma Department of Transportation – DCAM Pick Up  
 Oklahoma Department of Veterans Affairs Cleveland County/ODMHSAS/Griffin Memorial Hosp. - DCAM Pick up  
 Oklahoma House of Representatives – DCAM Pick Up  
 Oklahoma Medical Board – DCAM Pick Up  
 Oklahoma State Bureau of Investigation – DCAM Pick Up and OSBI Deliver  
 Oklahoma State Dept of Education - DCAM Pick Up  
 Oklahoma State Regents for Higher Education – DCAM Pick Up  
 Oklahoma Tax Commission - DCAM Pick up  
 Sooner Start – DCAM Pick Up  
 Will Rogers Building - DCAM Pick Up  
 Workers Compensation Court – DCAM Pick Up

#### Commissioners of the Land Office

GRDA

Indigent Defense System

Oklahoma Department of Veterans Affairs - Carter County Division

Oklahoma Department of Veterans Affairs – Talihina Division

Oklahoma Employment Security Commission

Oklahoma Historical Society

Oklahoma State Board of Licensure for Professional Engineers and Land Surveyors

Oklahoma Water Resource Board

Physician Manpower Training Commission

State Fire Marshal

Southern Oklahoma Resource Center of Paul’s Valley

#### Cities and Towns

Shawnee, City of

Hollis, City of

Sterling, City of

**Blanchard, City of****Counties and Conservation Districts****Delaware County Conservation District****Grant County****Konawa Conservation District****North Fork of Red River Conservation District****Oklahoma County District #3****Osage County****Reydon/Roger Mills****Wagoner District 11****Schools & Universities****Caddo Public Schools****Calera Public Schools****Carl Albert State College****Chattanooga Public Schools****Connors State College****Cordell Public Schools****Frederick Public Schools****Maple/Calumet Public School****Summary**

More than 1 million pounds of waste material were recycled by public entities in Oklahoma last year, netting nearly \$1,300,000 in income. This represents a successful effort to divert waste material from the state's landfills and recoup a portion of the initial investment that would otherwise have been thrown away. More than \$321 thousand worth of recycled products were in turn purchased by the reporting public entities, demonstrating the viability of this statewide recycling effort.