

**OKRA Board Meeting Minutes – October 17, 2016**  
**Land Legacy – Tulsa, Oklahoma**

Due to technical issues with the conference call, the meeting did not begin at the scheduled time of 11:00 a.m. The meeting was called to order at 11:30 by Traci Phillips. She requested the secretary take roll.

In attendance: –Robert Pickens, Ellen Bussert, Michael Patton, Lynn Malley, and Maureen Turner

By conference call: Traci Phillips, Tracy Horst, Sara Ivey, Ilda Hershey, Garmon Smith, Jeanette Nance

Absent: Chris Feeney, Kathy Moore, Larry Wright

Approval of Minutes – Michael motioned to approve the minutes from the 9-16-16 meeting. Robert motioned to second the motion. Motion passed.

**Committee Reports**

**Membership** – No Report.

**Finance** – Current balance is \$25,202.06. (Finance report attached) There are 2 bills pending. One is for \$250 sponsorship of the MET America Recycles Day Banquet. The other is \$39.00 to Red Earth Designs for website maintenance.

The 501 (C) 3 status is still pending. The attorney asked for two more documents that will need signatures. Michael said he would get the requested documentation, signatures and get it to the attorney.

**Nominations** – The call for nominations deadline was October 15, 2016. Only three nominations were received.

A discussion was held about what to do next to finalize the process of getting a new board. Michael Patton proposed the board nominate by voice.

The OKRA bi-laws state we must have a minimum of 11 and maximum of 40 board members.

The following people were nominated to serve on the OKRA Board:

Kara Berst	Sara Ivey	Michael Patton	Maureen Turner
Chris Feeny	Lynn Malley	Traci Phillips	Larry Wright
Ilda Hershey	Kathy Moore	Robert Pickens	
Tracy Horst	Jeannette Nance	Garmon Smith	

Several board members will reach out to some other potential board members.

Next a discussion was held about OKRA Board officers.

Robert Pickens agreed to be treasurer. Sara Ivey said that she would continue as Secretary. Lynn Malley said she would like to be an At Large Board member. There were no candidates for the President and Vice President positions.

When we have the required minimum number of board members and board officers nominated, we will hold the election via Survey Monkey to be sent to OKRA members.

Advocacy – No report

Education –No report

Market Development – No report

Materials Exchange – Michael Patton reported that the activity on materials exchange was mostly hazardous waste.

Communications/Outreach

- Newsletter – Trudi Logan put out a request for articles after the September meeting. She is in the process of putting together the next Newsletter. People need to remember to send her articles. Thank you to the people who sent in articles for the October issue.
- E-Mail Inquiries – Ilda reported we had 4 inquiries since 8/16/16. She said some of them were about the nomination process.

- Facebook – Ilda reported she boosted the OKRA page to announce the call for nominations to the OKRA Board. Michael Patton said that OKRA’s long term goals should include Facebook outreach. A discussion was held about providing a grant to OSU Extension to be used to market our recycling issues
- 2017 Conference – Ilda Hershey researched dates that were available at the Conoco Phillips Alumni Center on the Oklahoma State University (OSU) campus in the time frame of September and October. She said it was available:  
     September 27, 28  
     October 5,10,11,12

The group consensus was the October dates are better. Ilda will look at other National and State conference dates to ensure there is not a conflict.

Ilda suggested Chaz Miller as the Keynote Speaker. Robert will see him soon and find out his availability for the dates above.

Old Business

Bylaw revisions – Last June, Robert Pickens sent out a draft of the bylaw revisions to the Executive Committee. They made several minor revisions and he had one question out for comment. The question was should the president be the deciding vote in case of a tie. The Board agreed to that language.

Ilda Hershey moved to approve the changes suggested for the OKRA by-laws. Michael Patton seconded the motion. A voice vote was taken and the aye’s won. Lynn Malley abstained. There were not any “no” votes.

Workgroup descriptions – no update.

OKRA Part-time Employee

Ellen Bussert is now a contract employee of OKRA. She drafted a contract for review by Michael Patton. A few minor changes will be made and it will be sent out to the Executive Committee for approval. After approval, it will be signed.

### New Business

Promoting Recycling - Michael Patton made a motion to authorize the expenditure of \$100 to Oklahoma Cooperative Extension Services to promote recycling through their Facebook initiatives. A second to the motion was made by Ilda Hershey. All voted in favor. Lynn Malley was asked to provide an invoice to OKRA for payment.

State Statute Requiring Recycling Report – Ilda Hershey reported what she had learned about the recycling report required of all State agencies. (State Statute Title 74, Chapter 4, Section 85.55) This statute requires that all State agencies track the amount they recycle and submit a report to Capital Assets Management (formerly, the Department of Central Services.) Last legislative session, the statute was amended and no longer requires that reports be sent to the Governor and Legislature. Ilda recommended that OKRA get the information and report it to the public. Everyone was in agreement. Ilda volunteered to pursue this project. She said that she will contact Daniel McCune, OKRA Advocacy Chair, and include him in this effort. If she does not get a response from him, she will move forward with it. She asked who wanted to be kept informed. Lynn Malley, Maureen Turner, Traci Phillips, Michael Patton, Tracy Horst and Ellen Bussert asked to be kept in the information loop.

America Recycles Day Banquet – Ellen Bussert reported that, as the board approved in September, she made arrangements for OKRA to be a sponsor of this event. With the sponsorship, OKRA gets 2 tickets to the banquet. After a brief discussion of availability and who was already going, the tickets were given to Ellen Bussert and Lynn Malley.

### Next Meeting

The next OKRA Board meeting will be Wednesday, November 30<sup>th</sup> from 1:00 p.m. until 3:00 p.m. at Land Legacy in Tulsa. Call in option will be available.

Meeting Adjourned at 12:50 p.m.

Minutes submitted by Sara Ivey, OKRA Secretary, November 1, 2016.