

Oklahoma Recycling Seminar 2009 Exhibit Information

Conoco Phillips OSU Alumni Center – Stillwater, OK
Tuesday, December 8, 2009 – 9:00 a.m.-4:00 p.m.

Cost	Exhibit space is \$100 for government or business and \$50 for non-profits. Exhibit fee includes one conference registration, continental breakfast, breaks and lunch.
Exhibit Equipment	One 8-ft table and two chairs. No piping and draping will be provided, so please bring your own table cover if one is desired.
Electricity	You must specify on the application if you need electricity. Electricity will not be made available the day of the show unless arranged beforehand.
Exhibit Location	(link to map is below) Alumni Hall West, Conoco Phillips Alumni Center, OSU Campus, Stillwater, Oklahoma
Installation	Exhibitors may set-up between 7:00 and 8:00 a.m. the day of the conference. Exhibits must be set-up no later than 8:00 a.m. when registration begins. The venue will not be available before 7:00 a.m., December 8.
Exhibit Hours	December 8, 2009 from 8:00 a.m. until 3:00 p.m.
Dismantle	After 3:00 p.m.
Parking	Parking instructions will be sent following receipt of your registration.
Directions	A map and directions to the OSU Alumni Center may be found online here: http://osualumnicecenter.org/s/860/alumni-center-interior.aspx?sid=860&gid=1&pgid=397 Directions to the conference exhibit loading dock will be sent following receipt of your registration.
Deadline	Deadline for reserving exhibit space (with payment or P.O. included) is November 23 rd , 2009. Refunds cannot be made if requested after November 23 rd , 2009. There will be an additional \$25 charge for cancellations made after November 30, 2009.
Additional Registrations	Exhibit cost includes one conference registration with continental breakfast, breaks and lunch for one registrant. For more seminar information, visit the OKRA website at www.recycleok.org . Additional people helping with the exhibit each require a separate individual seminar registration and fee. "To Register online and/or pay by credit card, visit http://orangehub.okstate.edu (select Agricultural Conference Services, then Oklahoma Recycling Seminar, then select exhibitor registration)."
Questions	Contact Susie Shields, Oklahoma Department of Environmental Quality, at (405) 702-5166 or susie.shields@deq.ok.gov